

Student Handbook Addendum 2023-2024

BCPS Student Handbook 23-24

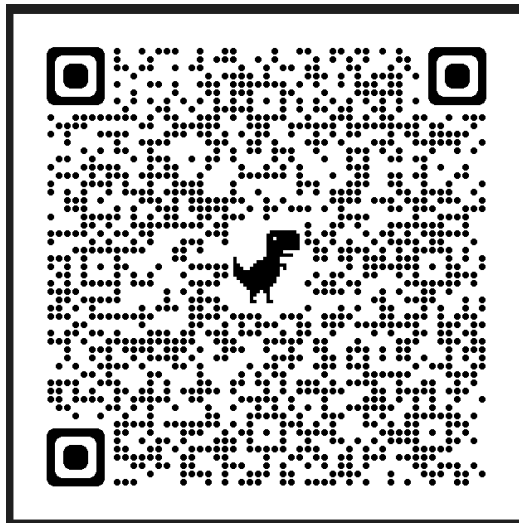


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Directory

Carver Center Magnet Office	Room 3015
Carver Center Career Work Experience Office	Room 1034
School Counseling Office	School Counseling Suite, Room 1022: Next to Main Office
Lost and Found	Main Office
Media Center	2 nd Floor above the Commons
Nurse's Office	Nurse's Suite: Room 1038
School Resource Officer's Office	Main Office: Room 1042
Maryland Youth Crisis Hotline	1-800-422-0009

Department Chairperson Offices

Athletics/Physical Education	Room 1502
Art	Room 1215
Career & Technology – Carpentry, Cosmetology, Culinary, IT/IMP	Room 1201
Dance	Room 1404
English	Room 2021
Learning Resources	Room 2027
Literary Arts	Room 2114
Mathematics	Room 2021
Music	Room 1303
Science	Room 2021
Social Studies	Room 2021
Theatre	Room 1324
World Language	Room 2021

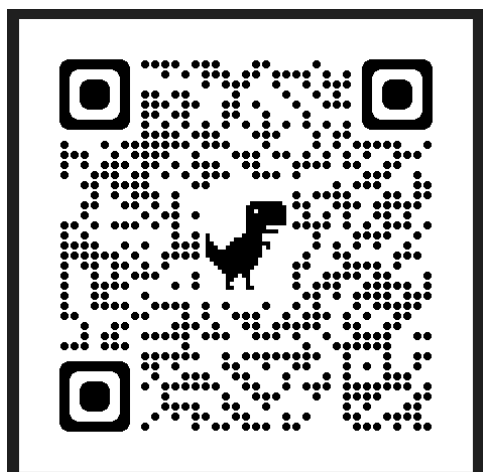
Administrative Offices

Principal	Main Office
Assistant Principal – grades 9 & 11	Main Office
Assistant Principal – grades 10 & 12	Main Office

BCPS Calendar 2023-2024



Carver Center Calendar of Events 2023-2024



Carver Center Mission & Vision

VISION

All Carver Center graduates will acquire the knowledge, skills, passion, and perspectives that enable them to be equity-minded, visionary, and courageous leaders in an increasingly dynamic and interdependent world.

MISSION

The Carver Center Community provides a transformative experience in a safe and academically challenging environment. Students expand their craft, talents, and passions, allowing them to embrace their individuality and innovate in the wider world.

BELIEFS

The administration, faculty, staff, parents, and students share a common vision and operate on the following beliefs:

- Equitable outcomes are attainable for all students.
- Students deserve a supportive, nurturing environment where issues of equity and cultural bias impacting them are discussed openly.
- Examining issues of equity and cultural bias through a variety of lenses promotes positive change.
- Open communication and honoring multiple perspectives among all stakeholders is essential in achieving the goals of education.
- Students possess a gift and talent in their chosen field that deserves to be cultivated.
- The collaborative study of the arts, technology, and academics fosters the growth of students' interests and talents.
- Students possess multiple intelligences and varied interests.
- Students can reach levels of intellectual and aesthetic excellence.
- Challenging expectations increase individual student performance, self-discipline, and perseverance.
- Students flourish in a creative, challenging supportive, and safe community.
- Respect for others and their work is paramount.
- Success in a dynamic and changing society requires life-long learning.
- Partnerships with the arts, business, and college communities prepare Carver Center students for college and career.
- Connections with professionals in their field, area of interest, or interdisciplinary studies provides students with validation for their work.

Carver Center History

There is a long Baltimore County Public School (BCPS) tradition of excellence within our campus. The original building, opened in 1939, was built to function as a segregated high school for African American students, Carver High School. It was closed approximately 20 years later. During the following three decades, the facility received several additions and renovations to allow it to serve a variety of functions including Towsontown Junior High School, Central Vocational Technical High School, and offices and shops for the BCPS Division of Physical Facilities.

Reaching into the county history for its name, Carver Center for Arts and Technology opened in 1993 with its name standing as a tribute to the original school on this location in 1939, Carver High School, and the great educator and scientist, George Washington Carver, for which it was named. In 2007, under the leadership of Superintendent Dr. Joe Hairston, the Board of Education of Baltimore County unanimously signed a resolution to recognize and acknowledge Carver Center by its formal and official name: George Washington Carver Center for Arts and Technology.

George Washington Carver personified the mission of Carver Center. He was an artist, an academician, and a technician. At Carver Center, every student is gifted in one of those three areas. Many, like George Washington Carver are gifted in more than one area. Every faculty member delivers a program that integrates the arts, the academics, and technology. We all live the mission that George Washington Carver embodied.

George Washington Carver said: “When you can do the common things of life in an uncommon way, you will command the attention of the world.”

Carver Center, in its **30 years of** existence, lives this vision espoused by George Washington Carver. Carver Center has established a tradition of excellence and a culture of collaboration and respect, all based upon a vital and realistic mission that underlies all facets of life within the school: to cultivate life-long learners whose passion for their craft empowers them to be creative, successful, inspiring contributors to society and the world.

General Information

Academic Integrity

Academic dishonesty is any type of cheating that occurs in relation to a formal academic exercise. As used here, it includes the act of cheating on tests, and/or forging signature of teacher and/or parent. Other examples include:

- Submitting another's work as one's own
- Presenting materials from sources (books, periodicals, newspapers, Internet) without citing sources
- Downloading work from an Internet source and submitting it as one's own work
- Using social networking systems to solicit answers on homework and other assignments
- Assisting another student during a test
- Copying another student's test, homework, quiz, assignment, etc.
- Allowing another student to copy a test, homework, quiz, assignment, etc.

Refer to the Baltimore County Public Schools Student Handbook where academic dishonesty is listed as a Category I offense.

Address and Telephone Changes

Since Carver Center may need to contact a parent or guardian at home and work, Emergency Contact Information should be updated immediately after any change in address and/or telephone. Parents can use their FOCUS portal to update information. For questions, please contact the School Counseling Office.

Bullying, Harassment, or Intimidation Reporting

On July 1, 2008, the Maryland General Assembly directed the Maryland State Department of Education (MSDE), in consultation with the local school systems, to develop and adopt a model policy prohibiting bullying, harassment, or intimidation in schools. MSDE approved its model policy on February 24, 2009.

As a result of MSDE's model policy, the Board of Education of Baltimore County approved the new Board of Education Policy and Superintendent's Rule 5580, "Bullying, Harassment, or Intimidation," which prohibits students from engaging in intentional conduct involving bullying, harassment, or intimidation, which can substantially interfere with a student's educational opportunities, or any acts of retaliation against those who report instances of bullying, harassment, or intimidation.

The "*Bullying, Harassment or Intimidation Reporting Form*" is used to track alleged instances of bullying, harassment, or intimidation. The form is available in the Carver Center Main Office or on the Baltimore County Public Schools' Web site under the "Student" and "Parent" tabs.

Cell Phones

A telephone is available for use by students with a pass in the Main Office for outgoing calls only.

Students using cell phones are expected to follow the BCPS Cell Phone Policy:



Parents calling and texting their child during class are disrupting the classroom environment. Please know your child's lunch time when they can freely use their phone.

Refer to the Baltimore County Public Schools Student Handbook where electronic communication devices are listed as a Category I offense:

Use of electronic devices for non-educational purposes during regular instructional hours: *The ban on use of electronic devices for non-educational purposes also applies to buses while being transported to and from school and while participating in school-sponsored activities or events.*

Reminder, a student's personal electronic devices which are brought to school, including cell phones, smart phones, laptops, tablets, etc., are brought at the student's own risk. Baltimore County Public Schools does not accept responsibility for students' personal property. It is recommended that these items are left at home.

Dining Hall

For the 2023-2024 school year, all students will receive breakfast and lunch free of charge. A PIN number is assigned to the student to receive their lunch and to purchase items.

***Should a student forget their PIN number, the Dining Hall manager has a copy of them.

In *secondary* schools, cash/credit/debit will be accepted at the vending machines for snacks. On the serving line, only MySchoolBucks can be used for snacks and additional meal items. The vending machines in the Dining Hall are **only** available during Breakfast and the student's assigned lunch.



Dress Guidelines

The student dress code is intended to outline acceptable standards for student dress during the school day and during other school-sponsored activities in order to preserve a safe and orderly environment that is conducive to learning. Students will wear attire in a manner that supports a healthy and safe learning environment.

Students will not wear attire that is disruptive to the school environment, that promotes illegal or harmful activities, or that could endanger the health and safety of the student or other students which includes, but is not limited to, that which:

1. Depicts messages that are lewd, vulgar, obscene, plainly offensive, violent, sexually explicit, or that reference items that are illegal in general or illegal specifically for underage students.
2. Promotes use of tobacco, drugs, alcohol, or other illegal or harmful products.
3. Contains sexually suggestive messages.
4. Depicts gang affiliation.
5. Causes or is likely to cause a substantial or material disruption to school activities or the orderly and safe operation of the school or at school-sponsored activities.
6. Contains rude, disrespectful, or discourteous expressions inconsistent with civil discourse and behavior.
7. Contains language and/or displays images, symbols, materials, or other items that promote hatred, racial or ethnic violence, intimidation or harassment, such as, but not limited to swastikas, the confederate flag, and nooses.

The following are not permitted except in individual cases as approved by the principal of the school: bare feet, headwear and face coverings, except when worn for medical reasons or as an expression of a student's religious practice and faith.

Drop/Add Period For Classes

The drop/add period for any schedule adjustments closes at the end of the school day on **September 22, 2023**, for all standard, honors, and GT courses and at the end of the school day on **September 29, 2023**, for all AP courses.

Elevator Pass

Bring medical documentation to the Nurse's office to obtain an elevator

pass.

Emergency Phone Messages	Parents/Guardians are requested to call the school and leave messages only when it is absolutely necessary to do so in an emergency situation. <i>Students will not be called out of class to come to the Main Office for messages.</i>
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Parents calling and texting their child during class are disrupting the classroom environment and student learning. When children call about a concern with a class or teacher, parents cannot expect to talk to the teacher at that time and should refer students to their counselor or administrator. Parents must contact the teacher to schedule a time to discuss.

Entrance	Carver Center's main entrance is located in the middle of the front of the building, closest to the flag poles. This entrance has a door entry buzzer system and camera. Upon arrival, step up to the far left door and press the buzzer. Office staff, using the speaker box, will ask you to position yourself within full view of the camera and to provide the following information: your name, your reason for the visit. You will then be asked to report to the Main Office. Once you arrive in the Main Office you will be asked to provide your Driver's License or other state issued ID and to create a visitor pass/name tag. All visitors are to return to the main office, sign-out, and return the visitor tag.
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Food & Drink	What is allowable: Students may purchase school lunch or bring packed lunches from home. They may carry a reusable bottle of water throughout the day.
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Outside Food and Beverages

Once students have arrived on school property (and this includes the bus to school), they may not leave school property to get food or drink.

In the morning, some students or parents/guardians may choose to stop at various businesses for food or beverages (McDonald's, Five Guys, or Burger King, Starbucks, Dunkin', etc.). Students who arrive with food or beverages purchased prior to arriving at Carver Center are **expected to consume food items prior to entering the building.**

Food Delivery

Students may not order food delivery to Carver Center from commercial establishments.

Hall Passes	Students must have a hall pass when traveling through the hallways during class time.
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Headphones	Headphone use is not allowed during the school day if it causes a disruption to the normal operations of the school. In addition,
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headphones present a safety issue if students can not hear teachers or other students in the hallways.

Reminder, personal devices brought to school are at the student's own risk. Baltimore County Public Schools does not accept responsibility for students' personal property. It is recommended that these items are left at home.

**Leaving School
Grounds**

Students may not leave school grounds during the school day. School starts when students arrive by bus in the morning. Students should report directly to the cafeteria. (See Section on Outside Food).

Lockers

Hallway lockers are available for each student. Any student wishing to use a hall locker during this academic year should come to the main office to request one. In the event that a student does not remember the combination, the Main Office can provide the student with the combination.

Lost and Found

The Lost and Found is located in the Main Office. Unclaimed items are donated at the end of the academic year.

Main Office

The Main Office is open from 7:00 a.m. until 3:00 p.m. Monday–Friday.

Parking Registration

All students who wish to drive to school and park on the school lot must register their vehicle(s) in the Main Office and receive a Carver Center parking hang tag by **September 5, 2023**. This hang tag must be displayed on the rear-view mirror of the car. All registration forms must be signed by parents/guardians. Hang tags will be distributed to students on a first-come, first-serve basis according to the following priority: (1) Seniors, (2) Juniors, (3) Sophomores, and (4) Freshmen. *Students are expected to return their hang tag at the end of the academic year.*

Posting Materials

Material may only be posted on the “What’s Happening at Carver Center” board in the Dining Hall with official written approval from the grade level administrator or the club/organization sponsor.

**Requesting Work
During Extended
Absence**

When a student is going to be absent for an extended period of time all requests for work should be made through the school counseling office. The school counseling office will request the work from the teachers and coordinate with the parent/guardian for pick-up of the work.

**School Counseling
Office**

The school counselors provide intervention and support when situations at school or home interfere with your well-being. They deal with issues such as self-esteem, stress, divorce, death, health, homelessness, truancy, physical and sexual abuse, violence, socialization skills, alcohol and drug abuse, suicide, bullying and harassment. The school counselors maintain professional standards of confidentiality in all student interactions.

Skateboards and Athletic Equipment

Skateboards and athletic equipment must be stored in the student's locker during the school day.

Student Service Learning

Students may earn service hours volunteering at Carver Center sponsored events such as RenFest, Carver Celebration, Fashion Show, etc., or charitable organizations outside of Carver Center. In order to receive credit for service hours, students must obtain and complete the Service Learning forms from the School Nurse. The forms need to be completed and approved BEFORE the event is performed.

Please note that hours earned for membership in the National Honor Society must be in addition to the 75 hours required of every student for graduation.

Transportation at the End of the School Day

Carver Center students are expected to leave campus at dismissal time (by 2:45 p.m.) unless they are involved in after-school activities under the direct supervision of a Carver Center faculty member.

Parents/guardians who provide transportation for their students are expected to pick up students at dismissal time or at the conclusion of the school-sponsored activity.

Trash and Recycling

A comprehensive recycling program is in effect at Carver Center that mirrors the single-stream recycling program in Baltimore County. The Carver Center community participates in recycling:

- Aluminum and steel food and beverage cans
- Aluminum foil and pie pans
- All colors of glass bottles and jars
- Narrow-neck plastic bottles and jugs
- Wide-mouth plastic containers
- Newspapers
- Magazines
- Writing and computer paper
- Paperboard
- Cardboard
- Milk and juice cartons/boxes
- Envelopes
- Paper bags

Visitors

Parents or guardians who wish to visit their student's classroom must contact their student's grade-level administrator and teacher to make the appropriate arrangements. Upon arrival, parents/guardians must sign in at the Main Office.

Weather-Related Closings and Delays

To provide a quality education for every student, BCPS supports every opportunity to ensure that students are in class and learning; however, when weather conditions or forecasted conditions threaten

the safety of children and staff, we must make decisions to curtail class time to ensure the those we teach are able to get to school safely or return home without incident. Information about school operations is announced publicly as soon as possible on local radio and television stations and other media including the Internet. In the event that school is closed early, all after-school activities and events will be cancelled.

There are several places to find out information:

*BCPS school status information line: 443-809-5555

*TV/Radio: local radio and television stations, including The Education Channel, Comcast Cable Channel 73

*Internet: www.bcps.org or www.schoolsout.com

Yearbooks

Yearbooks cost approximately \$85.00. Students and/or parents/guardians may purchase yearbooks by ordering directly from the company. Information will be posted on the Carver website.

Attendance Information

Absence

A student absent from school shall present a note signed by the parent/guardian immediately upon return to school. The note is to be presented to the Main Office by 7:45 a.m. on the day they return to school.

The note shall contain the following:

- Name of student
- Date of absence
- Reason for absence
- Signature of parent/guardian

Upon receiving the absence note, the Main Office will fill out a **pink Excuse Form** absence slip with “Excused” or “Unexcused” and the proper absence code. The Main Office will give this absence slip to the student and the student will then show the absence slip to each of her/his teachers who will, in turn, code the student “Excused” or “Unexcused” for that respective period. Notes will be kept in the main office.

***If you believe your child's absence was not recorded in the system, please check with your child to see if they delivered the note to the main office and received their pink Excuse Form absence slip. If they do not have one, it is likely did not bring the note to the office.*

If a student is absent for one of the lawful reasons, teachers will assist the student in making up missed work whenever possible. The student is expected to assume the responsibility for maintaining the continuity of learning regardless of the reason for the absence.

Absences and lateness not supported by a note will be considered unexcused and unlawful.

If a student is absent for an extended period of time due to illness, a written statement of explanation may be required from the physician on the day of the student's return to class.

After-School Activities and Absences

Students who are absent from school are not allowed to participate in after-school activities on the day of the absence without prior express permission from the grade-level administrator.

Early Dismissal

When students need to leave school early for any reason, they will be allowed to do so only with those adults whose are designated in the student information system by parents/guardians. Students are requested to bring to the office upon arrival to school *on the morning of dismissal* a note which includes:

- Where the student is going
- Who will pick up the student
- What time the student is leaving and returning
- A phone number where a parent can be reached to verify the early dismissal note.
- No student will be dismissed early without verification of the dismissal note.

***The legal guardian must confirm that the person on the note is listed in the Registration System and can pick up their student. Please include the person's name and number on the note and ask them to bring their ID with them at the time of dismissal.*

Bringing a note to school on the morning of dismissal precludes the need to interrupt classroom instruction. Early dismissal before 11:45 a.m. (with the student's missing the rest of the day) will be counted as an absence for that school day though the student will be counted as present in the individual class(es) the student attended before the early dismissal. Students must sign out in the main office before leaving school.

Lateness

It is every student's responsibility to arrive at school and in class on time. After 7:45 a.m. all students must sign in late before going to class. While there may be situations which arise and which may cause a student to be tardy, the following guidelines will be followed in dealing with lateness:

Lateness to class**

Occasion #1	Teacher warning, conference with student
Occasion #2	Teacher calls parent
Occasion #3	Teacher gives detention
Occasion #4	Teacher notifies grade-level administrator; appropriate action taken
Occasion #5	Office detention assigned
Occasion #6	Required parent conference held with administrator
Occasion #7	Student Support Team held

Lateness to school**

Occasion #1	Verbal warning by sign-in staff
Occasion #2	Administrative conference with student
Occasion #3	Administrator calls home
Occasion #4	Office detention assigned; increasing with each occasion thereafter
Occasion #5	Required parent conference held with administrator
Occasion #6	Student Support Team held
Occasion #7	Special Transfer Contract Review procedures and conferences begin

A late arrival at/after 10:15 a.m. will be counted as an absence for that school day though the student will be counted as present in the individual class(es) they attend after arriving at school. All students must sign in late before going to class or they will be marked absent.

Absences and latenesses not supported by a note will be considered unexcused and unlawful.

Release Time

Release time is a privilege that is provided to grade 12 students who wish to work or take college courses within the school day. Release time is restricted to the beginning of the day, the end of the day, or the entire day.

Students arriving at school after 7:45 a.m. must sign in at the Main Office before going to their first scheduled class. Students leaving before 2:30 p.m. must sign out in the Main Office before leaving.

When a student submits the signed Release Time Agreement form, the student is making a commitment to the following responsibilities:

- *I must sign in at the main office if arriving after 7:45AM and/or sign out in the main office if I am leaving before 2:30 PM. I will not be permitted to return to school grounds unless I am scheduled for after-school activities.*
- *It is understandable there will be times when transportation becomes an issue and a student cannot leave school at the scheduled time. As long as this does not become a pattern, the student will be allowed to stay in school and ride the school bus home. If a student brings a green pass to the Main Office to stay in school, signed by the teacher they will be staying with during released time, that pass will be honored. For instance, in order for a student to go to the Media Center, a green pass must be signed by Ms. Jannotti before the student signs out. A student will not be allowed to sign out and then go get a pass to be with a teacher or to go to the Media Center. If a student does not have somewhere to go during released time, the student may sit in the office or leave the building.*
- *I will not bring outside food into the building. If I do so, I must consume it in the main office before going to class.*

Students who do not follow these requirements, may lose their release time privilege and be enrolled in a course.

Special Transfer Process

Carver Center is designed as a school of interest. It is our desire that every student meet with success. According to Baltimore County Public Schools Rule 5140, all Carver Center students are Special Transfer

students and subject to the *Contract for Special Transfer Students* conditions/requirements. This means that each student has agreed to:

- *Maintain satisfactory behavior and adhere to the Student Code of Conduct.*
- *Maintain an attendance rate of 94% or more.*
- *Maintain a tardiness rate of no more than 6%.*
- *Have no more than three (3) suspensions, including in-school suspensions, out of school suspensions, or suspensions to the pupil personnel worker.*
- *Have no suspension to the superintendent's designee which results in disciplinary action.*
- *Have a final report card that meets the following grading criteria:*
- *High School Student – Maintain a 2.0 GPA with no more than one failing grade and pass my program of study.*

It is our hope that all students will be able to maintain the levels of success listed above and to be successful during their time at Carver Center. Please be aware that a student who does not meet the conditions/requirements of the *Contract for Special Transfer Students* is subject to dismissal from Carver Center at the end of the current school year.

What's Happening at Carver Center: How to Stay Informed

Announcement Board

A board is located in the Dining Hall for announcements from clubs and organizations of upcoming events. Also posted on the board may be copies of the morning announcements.

Morning Announcements

Announcements from sponsors of clubs and organization are read during each morning during the morning announcements. After the announcement is read it may be posted on the "What's Happening at Carver Center" boards in the Dining Hall.

Carver Center Website and the Carver Center Schoology page

The Carver Center website www.carverhs.bcps.org and the Carver Center Schoology page at bcps.schoology.com are the places to go to for *all* Carver Center information. The Carver Center website is a public site that anyone surfing the web can visit and gain access about Carver Center, while the Carver Center Schoology page is just for our Carver Center community.

Academic Resources

Career Center

You are welcome to visit the Career Center, located in Room 1033.

See a school counselor to do so.

Media Center

The Media Center is open to students before and after school for research, recreational reading, and computer use (no pass is needed). During class time, students must have a pass from their classroom teacher to enter and use the Media Center. Students are to show their pass and sign in with the Media Center staff upon entry. All passes must be signed by one of the Media Center staff when students leave the Media Center.

Students who wish to use the Media Center during lunch must arrive with their lunch bell and leave at the end of their lunch period. 24/7 access to the Media Center's catalog and databases is available through the Media Center's website:

https://carverhs.bcps.org/students/media_center/online_resources

Learning Resource Center

The Learning Resource Center (LRC) is a quiet and supportive environment for students to be able to gain academic support. The LRC is open to all students in need of academic support during the school day and after school until 4:00 pm. See Ms. Haley for more information

Tutoring

Tutoring is available to all students through Carver Center's Peer Tutoring program. See a school counselor for more information.

College and Career Planning

WORK EXPERIENCE/INTERNSHIP OPPORTUNITIES

Carver Center students are given the opportunity to experience firsthand the realities of the workplace in their given prime by participating in a work study/internship experience during their senior year. This experience enhances the students' experience in their prime as well as boosts their resume and marketability.

Students are matched to work study/internship opportunities based upon their primes. The procedure is as follows:

1. Each student must meet with the Work Experience Coordinator, Ms. McGough (Room1034) to discuss the student's interests and goals. This initial meeting is critical to each student's success. It is recommended that this meeting take place during the second semester of the junior year.
2. At this time, Ms. McGough will review with the student the possible jobs available through the school's job bank and/or discuss with the student the job they have already coordinated. Once the student and Ms. McGough have agreed on the type of experience that is most valuable to the student's goals, Ms. McGough will contact the appropriate business to set up a job interview for the student and/or plan a time for the initial site visit. Ms. McGough must approve an experience and a work site prior to a student beginning work.
3. Each student along with their parents will fill out a packet of information and sign each page and return it to Ms. McGough. This **MUST** be completed in its entirety prior to this experience being approved.
4. Once the initial job site visit has taken place and all of the paperwork has been completed and turned into Ms. McGough, Ms. McGough will contact the students' school counselor so that their schedule can be changed to reflect the work experience/internship. **THE STUDENT CAN NOT START WORKING AT THE JOB UNDER THIS PROGRAM UNTIL THEIR SCHEDULE HAS BEEN CHANGED.**
5. Once the student begins the experience, a weekly journal must be maintained and turned in at the end of each quarter. This journal will also act as a final exam grade for each student at the end of the year. Ms. McGough will perform periodic checks with the employer to ensure the student is performing to the schools' and job site standards.

Each student's experience will be graded on the same grading scale as other classes at Carver Center. If a student should lose the experience due to the position being lost or neglect (not showing up for work, being consistently late, poor job performance, etc.) the student will be required to find a new experience, or their schedule will be changed so they can reenter their prime class.

COLLEGE ENTRANCE TEST

The PSAT is administered to students in grades 9-11 each October, during the school day, and is free to BCPS students. In December, individual score reports are reviewed and distributed to students by school counselors. School counselors explain how to read the reports and access *My College Quick Start*. The score report provides information on the student's skill level, guidance for SAT preparation and course selection.

SAT and ACT are fee based four-year college entrance exams. Registration materials and fee waivers for eligible students are available in the School Counseling Office. The exams are generally administered, on Saturday, at various sites throughout the state. BCPS administers the SAT to all juniors in April of the junior year.

The Accuplacer Test is a course level placement test administered at the Community College. SAT score results may be substituted. There is no cost for the test.

COLLEGE PLANNING CALENDAR

Junior Year

October	Schedule appointment with school counselor to review college prospects
October - April	Visit colleges and other institutions Attend college representative meetings in the College Career Room
April	BCPS SAT Day
October	Take PSAT
January	Schedule appointment with school counselor to discuss SAT/ACT preparedness
March - August	Visit colleges and other institutions

Senior Year

September	Sign up for SAT I or SAT II Meet with school counselors to discuss the process for receiving transcripts and other college entrance documents Begin scholarship search Attend college representative meetings in the College Career Room
October	Begin to write college essays
October - April	Visit colleges and other institutions Attend college representative meetings in the College Career Room
November	Request letters of recommendation Pick up FAFSA information in School Counseling Office
December	Pick up scholarship forms in School Counseling Office
January	Apply for financial aid including FAFSA
February	Complete mid-year college reports Complete and return Carver Center scholarship application
April – May	Look for college acceptance letters
May- June	Request final transcript
June	File FAFSA by June 30 th

COLLEGE PLANNING

College Seminars on financial planning and college admission are held each spring. Juniors and all Carver Center parents and guardians are invited.

Post-high school planning sessions, with a school counselor, are conducted during the junior and senior year.

Junior and Senior Newsletters will be available on Carver Center's website and provide information on scholarship opportunities, college representative visits to Carver Center, college fairs, post high school planning calendar and college entrance exam schedules.

CCBC Articulation

High school students, who achieve at the appropriate levels in carpentry, culinary, information technology, and multimedia, may receive credit for documented achievement when they enroll in The Community College of Baltimore County. The advanced placement they receive in college career and technology programs will allow them to move more quickly through the community college. Since college tuition is not paid for these college credits, students do not have to take these same courses again at CCBC, thus saving lots of time and money. It will also allow them to enter even more advanced education earlier, begin their careers earlier, and save hundreds of dollars in college tuition. Articulated credits may transfer from the Community College to 4-year institutions.

When enrolling at CCBC bring a signed "Teacher Recommendation" form from Carver Center verifying status as a "Career Completer."

Diploma to Degree Program

The Diploma to Degree program is a partnership designed for students who want to graduate from Carver Center having simultaneously earned an associate of arts degree in general studies from the Community College of Baltimore County (CCBC). The general studies degree curriculum is designed for students who plan to pursue an associate of arts degree before transferring to a four-year college and/or university.

Students who demonstrate college readiness will be considered for this program. Recommendations and demonstration of readiness will be determined through teacher, counselor, parent, and student feedback. Qualifications include:

- Sophomore status and currently enrolled in BCPS
- Student must be in good standing and positioned to earn all graduation requirements with the student's entering class.
- A strong academic grade point average
- Previous courses completed for credit
- Student determination to complete this demanding program
- PSAT sub scores of 50 or above

Interested sophomores should speak to their school counselor.

SUGGESTED COLLEGE ENTRANCE TESTING CALENDAR

Freshman Year	October	PSAT
	December	PSAT Score Reports distributed
Sophomore Year	October	PSAT
	December	PSAT Score Reports distributed
Junior Year	October	PSAT
	December	PSAT Score Reports distributed
	April	SAT I – All Juniors
	June	SAT II (as needed)
Senior Year	October	SAT I or SAT II (as needed)
	November	Retake SAT I or SAT II (as needed)
	December	Retake SAT I or SAT II (as needed)

Am I Ready for the SAT?

Ask yourself the following questions:

- **Why are you taking the test?**
 - Are you planning to go directly into a four-year college?
 - Note: Community colleges do not require the SAT. They administer their own placement tests. However, you are encouraged to take the SAT after you have taken the appropriate courses.
 - Does your college require the SAT/ ACT?
- **Are you prepared to take the test?**
 - Have you taken higher level courses in English and mathematics?
 - Honors, GT, IB, AP, English
 - Completed Algebra I, Algebra II, and Geometry with solid academic grades
 - Are you in a college preparatory completion program?
 - World languages
 - High level mathematics and science classes
 - Have you examined your PSAT results to know what you need to do to be ready for success on the SAT?
 - Score report
 - MyCollegeQuickstart
 - Have you taken SAT preparatory classes?
 - SAT prep class
 - SAT on-line
 - College Board preparatory materials online
 - SAT practice tests
 - College readiness reading
 - College readiness writing
 - Other school or community based classes
- **Is this the right time for you to take the SAT?**
 - Are you as prepared as you can be?
 - Are you in the spring semester of your junior year or beyond?
 - Are you ready?
 - Do you know what to expect?
 - Length of test
 - Type of questions on test
 - Deadline to register

If you answered “no” to any of these questions you need to talk to your school counselor about your options and support available to you.

Student Life

Athletics	Carver Center students represent our school on more than 20 interscholastic teams. The availability of teams is subject to changes in the availability of coaches and the ability to field a team. See the Athletic Director for more information.
Carver Café	<p>The Carver Café is a student operated and managed restaurant designed to offer the Carver Center Culinary Arts students the unique opportunity of actual restaurant training. The Carver Café provides delicious, satisfying food with friendly courteous service. The Carver Café is open to members of the Carver Center community.</p> <p>A Carver Center student who is interested in enjoying lunch at the Carver Café must do so with a parent/guardian or a faculty member. Students are only permitted to eat in the Carver Café with a parent/guardian or a faculty member present.</p>
Carver Center School Progress Plan Team	The Carver Center School Progress Plan Team leads the development of a school improvement plan that addresses school needs, how to monitor the implementation of the plan, and how to revise it when appropriate. Parents, community members, teachers, administrators, and students are all members of the team. Each spring students are invited to join the team for the next year.
Carver Center Foundation	The Carver Center Foundation is a group of parents, community members, and students who meet to support Carver Center's mission. They do this by providing supplemental funds to promote and promulgate our tradition of excellence. They also work to increase awareness of our unique educational experience and they award scholarships annually to students who are furthering their education at a college, university, or technical school. Each spring the Carver Center Foundation invites rising juniors to become members.
Clubs and Organizations	<p>Carver Center clubs and organizations represent the diversity of the student body and student interests. If a student and a faculty member are interested in creating a new club, the Application for Club Formation must be completed and submitted to an administrator.</p> <p>Some of our clubs are: Black Awareness Club, French Club, Future Educators of America, It's Academic, Key Club, Knitting Club, Model United Nations, Future Innovators, Mock Trial Team, etc.</p>
International Thespian Society	The International Thespian Society (ITS) is an honorary group for school theatre students. The mission of ITS is to honor student excellence in the theatre arts. Membership in the ITS is open to theatre students who have participated in at least two main stage productions for a total of 100 hours of work and have demonstrated excellence in their academics.

National Art Honor Society	The National Art Honor Society beginning their third year is an art service club with a very active membership. Our activities include: Quarterly Movie Nights, art show assistance, and mural installation. All art students are invited to join. NAHS members need to maintain a "B" average in their prime and earn 15 hours of documented service to the Carver Center art community
National Dance Honor Society	Membership in the National Honor Society for Dance Arts is open to all Junior and Senior Dance Prime students who have consistently demonstrated outstanding artistic and academic achievement. To be eligible for induction students must maintain an over-all 3.0 GPA and must earn 30 points, at least 20 of which should be earned while participating in dance activities within the dance prime program at Carver Center. Points can be earned through participation in activities within the dance prime such as performances, festival attendance, technical theatre crew and production during performance, teaching assistance, and through participating in community dance activities or other activities in the performing arts outside of the prime program. Prospective member's consistent demonstration of teamwork, motivation, and commitment to the art of dance is an important factor in determining eligibility for membership.
National English Honor Society	Membership in The National English Honor society is open to students who demonstrate sustained excellence in their Honors and GT/AP English classes, maintaining a 3.5 or higher GPA in their English classes and a 3.0 or higher GPA overall. Students must exhibit superior writing skills and a commitment to appreciation of language and literature. Special honor cords are worn by members at Graduation. In January, information regarding membership is distributed to students in their sophomore and junior English classes.
National French Honor Society	Membership in the French Honor Society is open to students in French level 3 or higher, with a record of A work in French, and currently maintaining an A average in French, and an overall GPA of B or better. Attendance at 8 meetings per year, and participation in Society fundraisers and activities is expected. Special cords are worn by members at Graduation. Letters of invitation to join the Society are distributed to those who qualify in early Spring.
National Honor Society	Membership in the National Honor Society is open to grade 10, 11, and 12 students with a scholastic quality grade point average of 4.25, outstanding character, leadership, and service. In December and January each year, information regarding membership in the National Honor Society is released to Carver Center students through announcements.
National Mathematics Honor Society	Membership in the Mathematics Honor society is open to students who have at least 4 semesters of college preparatory mathematics and have at least a 3.0 GPA. The purpose of the society is to engender keener interest in mathematics and develop scholarship in the subject and promote enjoyment of mathematics among the students at Carver Center.

**National Science
Honor Society**

The purpose of the Science National Honor Society is to create an enthusiasm for scientific and intellectual thought, to advance knowledge of classical and modern science, to motivate a desire to render service and to promote worthy leadership. Members of this society are expected to uphold the civic, ethical, scholastic and extra-curricular standards set by the school and community. A member must be at least a junior, have an overall weighted GPA of 3.75 and an unweighted GPA of 3.5 in their science courses. Members must have been enrolled in at least two honors level science courses prior to junior year and must be enrolled in a GT, or AP course during or prior to their twelfth-grade year.

**National Social Studies
Honor Society**

Membership in the National Social Studies Honor Society is open to students who have been in attendance at Carver Center for the equivalent of one semester prior to being considered. To be eligible students must have completed 2.0 credits of courses in the field of social studies and be prepared to complete at least 3.5. The minimum grade point average for these courses is an unweighted 3.5 or numerical equivalent, and have an overall cumulative GPA of 3.0 or the numerical equivalent. Students must provide evidence of community service and a letter of recommendation from a current teacher.

**National Spanish
Honor Society**

Membership in the Spanish Honor Society is open to students in Spanish level 3 or higher, with a record of A work in Spanish, and currently maintaining an A average in Spanish, and an overall GPA of B or better. Attendance meetings during the year, and participation in Society fundraisers and activities is expected of members. Honor cords are worn by members at the Graduation ceremony. Letters of invitation to join the Society are distributed to those who qualify in early Spring.

**National Technical
Honor Society**

Membership in the National Technical Honor Society is open to students with a 2.0 or better in their academics and a 3.0 or better in their prime and outstanding character, leadership, and service. In January and February each year, information regarding membership in the National Technical Honor Society is released to Carver Center students through announcements and their prime teachers.

**Senior Address
&
Graduation Address**

Students in the top 5% (GPA & QPA) of the class at the end of the 3rd quarter have the opportunity to be considered for delivering (1) the Senior Address at Senior Awards Assembly; or, (2) the Graduation Address at graduation.

What is it?

The *Senior Address* is an opening or welcoming statement or address. At Carver Center, the Senior Address at the Senior Awards Assembly reflects on the senior class's accomplishments over the past four years.

The *Graduation Address* is an address or oration delivered at the commencement of a college or school on behalf of the graduating class. At Carver Center, the Valedictory Address gives the graduating class a charge as self-sufficient, creative, productive, and conscientious citizens in a dynamic world.

What is the process for selection?

- Eligible students will write a speech for consideration.
- A written copy of the speech will be submitted to the Main Office on the 10th school day of the 4th Quarter.
- During the 1st week of May a faculty panel will listen to student recitation of the proposed speeches.
- The faculty panel will make a recommendation for the Senior Address and the Graduation Address to the principal by the end of the second week of May.
- The principal will notify the students selected to give the Senior Address and the Graduation Address.

Student Government Association (SGA)

The Student Government Association (SGA) is the student-run organization involved in planning activities within the school and within the community. Students are elected to serve in the posts of president, vice president, secretary, and treasurer.

Student Publications - Literary Magazine

Synergy, Carver Center's creative arts magazine, is published once a year in June. This magazine is truly a team effort of students from the Literary Arts and Visual Arts primes, engaged with one end in mind: to showcase the best that Carver Center has produced in a given year in a medium that is professional in its approach and compelling in its content.

Student Publications - Newspaper

Catalyst, Carver Center's student newspaper is published four to five times a year by students enrolled in the journalism class. The articles represent a number of topics, all relevant to our students and staff, and do so in a thorough and professional manner. The diversity of articles continues to reflect our school mission, the diversity of our student population, and the atmosphere of respect in which this diversity exists. The cover and the layouts within not only represent the artwork in the school, but are works of art in and of themselves.